

Company registration number: CS001337

Charity registration number: SC044516

Highlight Arts (SCIO)

Trustees Report and Financial Statements

for the Year Ended 31 December 2020

Highlight Arts (SCIO)

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Reference and Administrative Details

Chair	Julia Farrington
Trustees	Jonathan Atkinson (Resigned 27 January 2021) Jon Davis Daniel Gorman Helena Nassif (Appointed 27 January 2021) Aine O'Brien
Senior Management Team	Sara Shaarawi, Executive Director
Registered Office	Suite 230 Claymore House 145 - 149 Kilmarnock Road Glasgow G41 3JA The charity is incorporated in Scotland.
Charity Registration Number	SC044516
Bankers	Co-operative Bank
Independent Examiner	Alan Hutcheson Boal AHB Finance & Consultancy Ltd 4 Marchbank Gardens Paisley PA1 3JD

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Trustees' Report

The trustees present the annual report together with the financial statements of the charitable company for the year ended 31 December 2020.

Form and purpose of the Charity

The charity was founded as a Scottish Charitable Incorporated Organisation by a constitution dated 12th December 2013.

The principal objective of the charity is to advance education in contemporary culture and of cross-cultural dialogue and understanding by means of encouragement of the arts including the providing of performances, events and workshops of international music, literature and film and visual arts. It also aims to advance citizenship and community development.

Anyone over 16 may apply for membership, which has to be approved by the board. Any member may apply to be a trustee. They will be voted in by the current trustees who form the board. The board elects all officers at the A.G.M.

The SCIO is recognised as a Scottish charity by OSCR and is exempt from taxation. The trustees have no liability in the event of the charity being wound up. The Trustees are unpaid and receive no expenses. A day to day leadership and management function is provided by the Director of the charity Sara Shaarawi.

The Trustees are listed on page 1.

Activities and Accounts

In the year ended 31 December 2020 all charitable activities were postponed to 2021 due to the outbreak of COVID-19. The focus was navigating the organisation through this uncertain period which was done through organising regular board meetings, keeping in touch with funders and partners, and checking in with artists that we were planning to work with. We decided to move an R&D project on Arabic- English translation online, where researchers would meet and work remotely between the UK, Egypt and the US. We ran an open call for artists for our artist residency programme, and selected the artists but both residencies were postponed to 2021. We also received funding from Glasgow Life to support running costs of the organisation.

Financial position

The trustees consider the financial position of the charity to be satisfactory. The charity had a surplus of £18,171 for the year, with a bank balance carried forward at 31st December 2019 of £24,925.

The charity aims to have a bank balance equivalent to 3 months expenditure.

Statement on Risk

The Trustees have considered the major risks to which the charity could be exposed, and have taken steps to mitigate the effects of such risks.

Statement of Trustees' responsibilities

The trustees (who are also the directors of Highlight Arts (SCIO) for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and regulations. Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have prepared the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).

Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

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Trustees' Report


Statement of Trustees' Responsibilities

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006 and The Charities Accounts (Scotland) Regulations 2006 (as amended).

They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the trustees of the charity on 29 September 2021 and signed on its behalf by:



.....
Julia Farrington
Chair

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Independent Examiner's Report to the trustees of Highlight Arts (SCIO)

I report on the accounts of the charity for the year ended 31 December 2020 which are set out on pages 5 to 7 .

Respective Responsibilities of the Trustees and Examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the financial statements as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent Examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- to prepare financial statements which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Alan Hutcheson Boal
AHB Finance & Consultancy Ltd
4 Marchbank Gardens
Paisley
PA1 3JD

29 September 2021

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Statement of Financial Activities for the Year Ended 31 December 2020 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds General £	Total 2020 £
Income and Endowments from:			
Donations and Grants		13,584	13,584
Total Income		<u>13,584</u>	<u>13,584</u>
Expenditure on:			
Other expenditure		(9,416)	(9,416)
Total Expenditure		<u>(9,416)</u>	<u>(9,416)</u>
Net income		<u>4,168</u>	<u>4,168</u>
Net movement in funds		4,168	4,168
Reconciliation of funds			
Total funds brought forward		<u>24,925</u>	<u>24,925</u>
Total funds carried forward		<u><u>29,093</u></u>	<u><u>29,093</u></u>
	Note	Unrestricted funds General £	Total 2019 £
Income and Endowments from:			
Donations and Grants		36,648	36,648
Total Income		<u>36,648</u>	<u>36,648</u>
Expenditure on:			
Charitable activities		(9,061)	(9,061)
Other expenditure		(9,417)	(9,417)
Total Expenditure		<u>(18,478)</u>	<u>(18,478)</u>
Net income		<u>18,170</u>	<u>18,170</u>
Net movement in funds		18,170	18,170
Reconciliation of funds			
Total funds brought forward		<u>6,754</u>	<u>6,754</u>
Total funds carried forward		<u><u>24,924</u></u>	<u><u>24,924</u></u>

The notes on page 7 form an integral part of these financial statements.

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(Registration number: CS001337) Balance Sheet as at 31 December 2020

	Note	2020 £	2019 £
Current assets			
Cash at bank and in hand	5	<u>29,093</u>	<u>24,924</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>29,093</u>	<u>24,924</u>
Total funds		<u>29,093</u>	<u>24,924</u>

The financial statements on pages 5 to 7 were approved by the trustees, and authorised for issue on 29 September 2021 and signed on their behalf by:



.....
Julia Farrington
Chair

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Notes to the Financial Statements for the Year Ended 31 December 2020

1 Charity status

The charity is limited by share capital, incorporated in Scotland.

These financial statements were authorised for issue by the trustees on 29 September 2021.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

3 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

4 Taxation

The charity is a registered charity and is therefore exempt from taxation.

5 Cash and cash equivalents

	2020	2019
	£	£
Cash at bank	<u>29,093</u>	<u>24,924</u>

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Detailed Statement of Financial Activities for the Year Ended 31 December 2020

	Total 2020 £	Total 2019 £
<i>Donations and Grants</i>		
Grants - Arctic	-	2,105
Grants - Pakistan	-	5,205
Grants General	-	29,338
Grants - Creative Scotland; Projects	9,779	-
Grants - Stiftelsen Studio; Residency Programme	3,805	-
	<u>13,584</u>	<u>36,648</u>
<i>Charitable activities</i>		
Project Costs - Arctic	-	(3,526)
Coordinator Fee - Pakistan	-	(1,456)
Travel and subsistence - Arctic	-	(4,079)
	<u>-</u>	<u>(9,061)</u>
<i>Other expenditure</i>		
Capacity Building - Consultancy/Directorial	(7,315)	(7,800)
Insurance	(464)	(483)
Telephone and fax	(229)	-
Office expenses	(580)	(354)
Sundry expenses	-	(14)
Travel and subsistence	-	(107)
Independent examiner's fee	(400)	(487)
Computer software and maintenance costs	(428)	(172)
	<u>(9,416)</u>	<u>(9,417)</u>